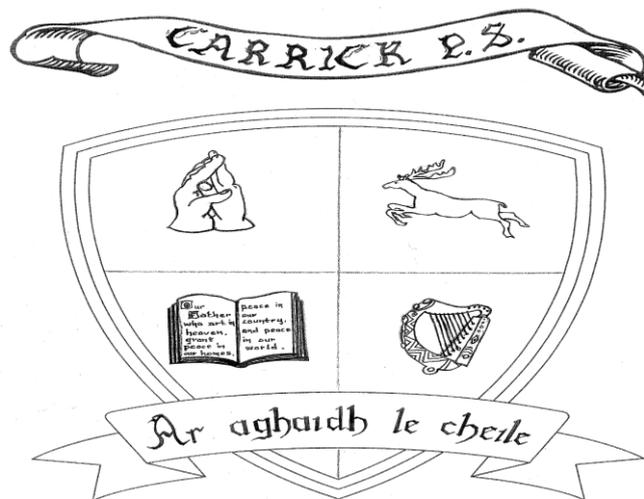


Carrick Primary School



Enrolment Policy 2023-2024

November 2022

Carrick Primary School

Vision Statement

Forward Together: Ar aghaidh le chéile.

Mission Statement

In Carrick Primary School we aim to provide a safe, caring and stimulating environment, in order to realise and celebrate the academic and non-academic potential of all our pupils. We expect our pupils to work hard and encourage parents to assist us in helping children to learn and to become lifelong learners.

School Aims

We aim to:

- develop and strengthen each pupil's understanding and love of Catholic values by promoting the Catholic ethos throughout the school;
- create a safe, enjoyable learning environment, in which effective learning is facilitated and quality teaching is provided;
- implement all aspects of the Northern Ireland Curriculum;
- help our pupils to develop a positive attitude towards life and a love of learning;
- value, respect and nurture every child in our care;
- encourage pupils to respect themselves and others and to support and care for one another;
- equip our children with the necessary life skills to enable them to participate in a fast changing society;
- Endorse the United Nations' Convention on the Rights of the Child and work towards the implementation of policies and practices which reflect the Convention;
- involve the parents, Board of Governors and wider community in the life of the school and in the holistic development of the children in our care.

Carrick Primary School
61 Ballydesland Road
Burren
Warrenpoint
Co Down
BT34 3QA
Telephone/Fax No: (028) 417 52448
E-mail address: acassidy452@c2kni.net
Website: www.carrickprimaryschool.com

Principal: Dr A. M. Cassidy, EdD, MEd, PQH (NI)
Chairman of Board of Governors: Mr Gerard Murdock

Carrick Primary School is a Catholic Maintained School. Our primary school opened in September 2012 and offers state-of-the-art facilities.

ADMISSION

The Board of Governors is conscious of its responsibility to meet the legal requirements placed upon it by the Northern Ireland Curriculum. It has therefore been decided that only **children of compulsory school age** will be admitted. If the school's admission and enrolment numbers have not been reached, the school will admit all the children of compulsory school age whose parents wish them to attend. Any child who reaches his/her fourth birthday on or before 1 July 2023 is of compulsory school age and must receive education from September 2023.

ARRANGEMENTS FOR ADMISSION

Our Open Day will take place on Saturday 10th December 2022 from 10.00-2.00pm. Prospective pupils, their parents, family members and friends are invited to come along and view the school and meet the pupils and staff. In June 2023 the children who will be entering Primary 1 in September 2023, will be invited to come to the school with their parents, to meet the class teacher and the other pupils. Parents will be provided with additional information about Carrick Primary School. If anyone misses the Open Day but wishes to view the school and meet staff, please contact the school on 028 417 52448.

ADMISSIONS CRITERIA FOR PRIMARY ONE CHILDREN

During the admission procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on **10th January 2023 at 12 noon (GMT)** and an application submitted by the closing date of **27th January 2023 at 12 noon (GMT)** will be treated as a punctual application. An application received after 12 noon (GMT) on 27th January 2023 will be treated as a late application.

Priority will be given to children who will have attained compulsory school age at the time of their proposed admission, including those children whose parents deferred their admission to primary school in September 2022, as defined by the new School Age (NI) Act (both groups to be treated equally), over those who will not have attained compulsory school age at the time of their proposed admission.

In selecting children for admission, children resident in Northern Ireland at the time of their proposed admission to the school, will be selected for admission to the school before any child not residing in Northern Ireland. The Governors will use the following criteria in the indicated order in deciding which pupils should be admitted at the initial enrolment

stage. Pupils will be admitted using the criteria below, providing their admission would not, in the Board of Governors' opinion, prejudice the efficient use of the school's resources.

Criterion 1

Children of compulsory school age who reside in the parish of St Mary's Burren.

Criterion 2

Children of compulsory school age from other areas.

In the event of over-subscription in any one of the criteria, the following sub-criteria will be applied in the order set down. If over-subscribed in any one of the sub-criteria, final selection will be on the basis of the closeness of the home to the school, measured by the shortest public walking distance, with priority being given to those living nearest to Carrick Primary School.

(a) Children whose parent/guardian/grandparent is presently a permanent member of the teaching/ancillary/auxiliary or coaching staff or a Governor of Carrick Primary School.

(b) Children who have a brother/sister/half-brother/half-sister presently enrolled in Carrick Primary School.

(c) Children whose parent/guardian/step-parent is a prior pupil of Carrick Primary School.

(d) Children whose brother/sister/half-brother/half-sister is a prior pupil of Carrick Primary School.

(e) Preference will be given to children with exceptional circumstances (medical, social or other problems) that necessitate admission to Carrick Primary School rather than any other primary school. The circumstances should be personal to the child and must be supported by independent and appropriate documentation, providing evidence of the circumstances being described as being exceptional.

(f) Other children

DUTY to VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

CRITERIA FOR ENTRY INTO PRIMARY 2 - PRIMARY 7

The following criteria will be applied in the order set down below, to all pupils seeking admission to Years 2 to 7. However, the school cannot cause or permit the number of registered pupils to exceed the school's enrolment number as determined by the Department of Education.

1. Pupils for whom their admission would not, in the Board of Governors' opinion, prejudice the efficient use of the school's resources.
2. Children who reside in St Mary's Parish, Burren.
3. Children who reside in other areas.

In the event of being oversubscribed, on the last criterion that can be applied, then the following sub-criteria shall be used:

- (a) Children whose parent or guardian is a permanent member of the teaching/ancillary/auxiliary staff of Carrick Primary School.
- (b) Children who have a brother/sister/half-brother/half-sister presently enrolled in Carrick Primary School.
- (c) Children whose parent/guardian/step parent/ brother/ sister/ half-brother/ half-sister is a prior pupil of Carrick Primary School
- (d) Other children.

If there are more applicants than places remaining in the last criterion that can be applied, then priority will be given to those living nearest the school, as measured by the shortest public walking distance.

The Board of Governors expects a parent/guardian to present the following documents on the admission of their child to P2 to P7:

- A birth certificate; and
- A copy of the child's previous school report(s).

WAITING LIST POLICY

Carrick Primary School's Waiting List Policy is available upon request from the office.

PUPILS LEAVING CARRICK PRIMARY SCHOOL

If any pupils leave Carrick Primary School to be home schooled, the Principal will inform the school nurse and the child's General Practitioner.

Enrolment Number: 406

Admissions Number: 58

Actual enrolment in September 2022: 388 pupils aged 4-11 years (Boys/Girls)

Expected enrolment in September 2023: 388 aged 4 -11 years [Boys/Girls]

School Management Type: Catholic Maintained

	Applications	Admissions
	P1	P1
2022/2023 School Year	45	45

Review

This policy has been drawn up in consultation with staff, pupils and Governors. It will be reviewed annually or sooner if amendments are required.

Signed: Mrs A Cassidy (Principal)

Signed: Mr G Murdock (Chairperson of Board of Governors)

Date: November 2022

Review Date: November 2023

