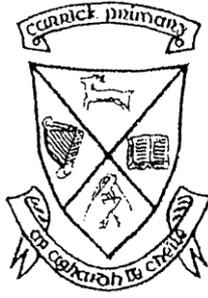


2020-2021
ANNUAL REPORT
of the
BOARD OF GOVERNORS
of
CARRICK PRIMARY
SCHOOL



October 2021



Principal: Mrs Anne Cassidy

**61 Ballydesland Road
Warrenpoint
NEWRY
Co Down
BT34 3QA**

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October 2021

Dear Parents

It is with great pleasure that we present this 2020-2021 Annual Report of the Board of Governors of Carrick Primary School, Burren. This report will provide you with a summary of the work of the school during the past year. We invite you to read the report and to contact the Principal if you require any additional information or clarification on any aspect of the Annual Report.

On behalf of the Board of Governors, we would like to take this opportunity to thank you for your past support and look forward to your continued support and cooperation.

Yours faithfully

Mr Gerard Murdock

Mr Gerard Murdock
Chairperson of the Board of Governors

Mrs Anne Cassidy

Mrs Anne Cassidy
Principal/ Secretary to the Board of Governors

CARRICK PRIMARY SCHOOL – BURREN

BOARD OF GOVERNORS

2018– 2023

Term of office ends:

Rev. Fr. Brendan Kearns (Trustee Representative)	2023
Mr Gerard Murdock (Chairperson/ Trustee Representative)	2023
Mrs Pauline Sheehan (Trustee Representative)	2023
Mr Declan McAteer (Trustee Representative)	2023
Mrs Claire Loughran (Department of Education Representative)	2023
Mr Maurice Fitzpatrick (EA Representative)	2023
Mr Seamus Fegan (EA Representative)	2023
Mrs Niamh McCarthy (Parents Representative)	2023
Mr Kieran Fegan	2023
Mrs Amanda Duffin (Teacher Representative)	2023
Mrs Anne Cassidy	2023

ORGANISATION, DEVELOPMENT AND ADMINISTRATION

The Board of Governors has overall responsibility for the management of the school in keeping with Carrick Primary School’s educational philosophy and the requirements of the Department of Education. This includes overseeing the curriculum, admissions, staff appointments, management of school funds and the provision and maintenance of school buildings.

Carrick Primary School
Telephone: 028 417 52448
STAFF 2020-2021

Teaching Complement

Mrs Anne Cassidy	Principal
Mrs Kathy Doran	P7
Mr Sean Murdock	P7
Mr David Keenan	P6
Mrs Emma Harkin	P6
Mrs Orlaith Doyle	P5
Mrs Emma Fitzpatrick	P5
Mrs Brónach O'Grady	P4
Mrs Angeline O'Hare	P4
Mrs Mary McCann	P3
Mrs Patricia McPolin	P3
Mrs Amanda Duffin	P2 Vice Principal
Mrs Tracey Murray	P2
Mrs Eileen O'Hagan	P1
Mrs Claire Kelly	P1
Mrs Nuala Magill	SEN Teacher

Classroom Assistants

Mrs Susan Rice	Mrs Fiona Todd	Mrs Emer Hickey
Mrs Julie Coulter	Miss Ellen Heaney	Mrs Roisin Gibney
Miss Kathy Byrne	Mrs Teresa McAnulty	Mrs Leona Loughran
Mrs Denise McKay	Mrs Jayne Medlicott	Miss Olivia Haughian
Miss Seana Fegan	Mrs Joanne McGreevy	Miss Anna Gallagher
Miss Caoimhe Turley		

School Secretaries

Mrs Ursula O'Brien
Mrs Julie Coulter
Mrs Teresa McAnulty

Librarian

Mrs Denise McKay

Caretaker

Mr Patsy Mulholland

Cleaners

Mr Paul Magennis
Mrs Judy McStay
Mrs Aneta Sochalska

Lunch Time Supervisory Assistants

Mrs Judy McStay
Mrs Sandra McStay
Mrs Aneta Sochalska

Crossing Patrol Staff

Mrs Judy McStay

Number of Pupils: (249 families)

School Meals Staff

Cook-in-Charge: Mr Mark McMahan
Kitchen Attendants: Mrs Colleen Healy
Mrs Donna Tavey

VISION STATEMENT, MISSION STATEMENT AND SCHOOL AIMS

Vision Statement

Forward Together: Ar Aghaidh le Chéile.

Mission Statement

In Carrick Primary School we aim to provide a safe, caring and stimulating environment, in which to realise and celebrate the academic and non-academic potential of all our pupils. We expect our pupils to work hard and encourage parents to assist us in laying the important foundations for future learning.

School Aims

In our school we aim to:

- Create a safe, enjoyable learning environment, in which effective learning is facilitated and quality teaching is provided;
- Implement all aspects of the Northern Ireland Curriculum;
- Help our pupils to develop a positive attitude towards life and a love of learning;
- Value, respect and nurture every child in our care;
- Encourage pupils to respect themselves and others, and to support and care for one another;
- Equip our children with the necessary life skills, to enable them to participate in a fast changing society;
- Develop and strengthen each pupil's understanding and love of Catholic values, by promoting the Catholic ethos throughout the school;
- Endorse the United Nations' Convention on the Rights of the Child and work towards the implementation of policies and practices which reflect the Convention; and
- Involve the parents, Board of Governors and wider community in the life of the school, and in the holistic development of the children in our care.

ATTENDANCE

The average pupil attendance in 2020-2021 was 96.8%

COVID-19

Carrick Primary School was shut from the beginning of January due to the Covid-19 Pandemic and remained shut until Friday 5th March 2021. During that time, the teachers used Google Classroom to upload work for their classes and the engagement levels were reasonably good especially during the few weeks. Hard copies of the activities and differentiated work were also made available to parents where required. In addition, some parents borrowed ICT devices from the school, for the children to use at home

SCHOOL LIAISON

Links between the school, the parents and outside agencies were actively promoted during the year as part of the school's liaison programme.

The Board of Governors commend the excellent fund-raising work of the parent support group, "Friends of Carrick" and thank them sincerely for their support and efforts.

During the year each parent received a phone call from their child's class teacher, to discuss the child's progress. In the school prospectus, we stress to parents that any queries or concerns which they may have about their child's progress, are welcomed by the staff and will be fully addressed.

We suggest that parents telephone the secretary to make an appointment to meet the teacher they wish to see. Parents will be asked to explain the purpose of the meeting and to leave a telephone number. All interviews, except in emergency cases, will take place between 3.00pm and 4.00pm on Tuesdays and/or Wednesdays. We pride ourselves on our "Open Door" policy and thank parents for their continued cooperation and support.

The Christmas assemblies and plays were online due to Covid 19 and members of staff are to be complimented for the time, energy and patience spent in ensuring that the children performed so well and with such obvious enjoyment.

INSPECTION

In January 2017 the school had an Inspection by the Department of Education (Education and Training Inspectorate). The report confirmed that in Carrick Primary School the children achieve very high standards and the staff work very effectively as a team. The report also confirmed that the staff members have a clear understanding of effective learning and teaching, resulting in consistently high quality learning experiences for the children.

SCHOOL EVENTS AND SCHOOL TRIPS

The Governors would like to thank those parents and members of the community who provided voluntary coaching for the pupils, those parents who helped with transport to sporting and other events and those who helped with supervision on various school trips.

A number of school trips and school events were planned during the year. These were arranged to give the pupils a more practical knowledge of the curriculum and to provide pupils with enjoyable educational and social experiences.

School Events 2020-2021

Confirmation	August 2020
First Holy Communion	September 2020
Anti-Bullying Week	November 2020
Road Safety Week	November 2020
First Confession	November 2020

Foundation Stage and Key Stage One School Trips 2020-2021

Class/Teacher	Term I	Term II	Term III
P1 Mrs Kelly	<ul style="list-style-type: none"> • Autumn Walk • Winter Walk 	<ul style="list-style-type: none"> • Spring Walk 	<ul style="list-style-type: none"> • Summer Walk
P1 Mrs O'Hagan	<ul style="list-style-type: none"> • Autumn Walk • Winter Walk 	<ul style="list-style-type: none"> • Spring Walk 	<ul style="list-style-type: none"> • Summer Walk
P2 Mrs Duffin	<ul style="list-style-type: none"> • Autumn Walk • Winter Walk 	<ul style="list-style-type: none"> • Spring Walk 	<ul style="list-style-type: none"> • Summer Walk
P2 Mrs Murray	<ul style="list-style-type: none"> • Autumn Walk • Winter Walk 	<ul style="list-style-type: none"> • Spring Walk 	<ul style="list-style-type: none"> • Summer Walk
P3 Mrs McPolin	<ul style="list-style-type: none"> • Winter Walk 		<ul style="list-style-type: none"> • Visit to Post Box (Post Office Project)
P3 Mrs McCann	<ul style="list-style-type: none"> • Winter Walk 		<ul style="list-style-type: none"> • Visit to Post Box (Post Office Project)
P4 Mrs O'Hare	<ul style="list-style-type: none"> • Mini Beast Hunt, Village Green 		<ul style="list-style-type: none"> • Houses and Homes walk in the locality
P4 Miss Fegan	<ul style="list-style-type: none"> • Mini Beast Hunt, Village Green 		<ul style="list-style-type: none"> • Houses and Homes walk in the locality

Key Stage Two School Trips September 2020- June 2021

Class/Teacher	Term I	Term II	Term III
P5 Mrs Fitzpatrick	<ul style="list-style-type: none"> • Manmade/Natural walk in School Grounds 		
P5 Miss McArdle	<ul style="list-style-type: none"> • Manmade/Natural walk in School Grounds 		
P6 Mr Keenan			
P6 Mrs Harkin			
P7 Mrs Doran			<ul style="list-style-type: none"> • Irwin's Ring • Townlands Walk
P7 Mr Murdock			<ul style="list-style-type: none"> • Irwin's Ring • Townlands Walk

BUILDING AND GROUNDS

The new Carrick Primary School opened in September 2012 and we are delighted with the new building and its state of the art facilities. The school's caretaker and staff maintain a very high standard of cleaning and are diligent about attending to ongoing maintenance issues.

Each year the Governors carry out a Health and Safety report on the premises. The Principal works closely with the Maintenance Officer to ensure that all issues identified are addressed.

PERSONAL DEVELOPMENT AND MUTUAL UNDERSTANDING

We try to foster in our children continuing respect for themselves and for others, especially those less privileged than themselves, for the sick, the elderly and those of differing religious persuasions. Under the Personal Development and Mutual Understanding programme we are continuing to endeavour to enhance relationships both within the school and with other primary and secondary schools for the mutual benefit of all those concerned.

CLASS STRUCTURE 2020-2021

	Class	Number of Pupils
Mrs Eileen O'Hagan	P1	30
Mrs Claire Kelly	P1	31
Miss Tracey Murray	P2	30
Mrs Amanda Duffin	P2	30
Mrs Mary McCann	P3	26
Mrs Patricia McPolin	P3	25
Mrs Bronach O'Grady	P4	28
Mrs Angeline O'Hare	P4	28
Mrs Orlaith Doyle	P5	23
Mrs Emma Fitzpatrick	P5	23
Mr David Keenan	P6	32
Mrs Emma Harkin	P6	32
Mr Sean Murdock	P7	30
Mrs Kathy Doran	P7	29
Total Number of Pupils		397

INSERVICE TRAINING

In-Service training is an entitlement in the professional development of all staff. We recognise the importance of empowering members of staff with the skills and knowledge required for the effective delivery of the school's curriculum, particularly when implementing the Northern Ireland Curriculum

SCHOOL DEVELOPMENT DAYS AND BAKER DAYS

The ten School Development Days and Baker Days which were taken in 2020-2021 were used for the purposes of whole-school development. They were strategically linked to the priorities, as identified within the School Development Plan and involved teaching and non-teaching staff, where appropriate.

School Development Days and Baker Days
2020-2021

<u>School Development Days</u>	<u>Baker Days</u>
<u>School Development Day 1</u> <u>Monday 22/02/21</u>	<u>Baker Day 1</u> <u>Thursday 20/08/20</u>
<ul style="list-style-type: none"> • Development of School and Community Links (Parent/Teacher Consultations-Part 1) 	<ul style="list-style-type: none"> • Teachers' Meeting • Classroom Assistants'/Clerical/Caretaking Staff Meeting • Response to Covid 19/Reopening Plans • Update re Children's Medical Needs, SEN Needs and Newcomer Needs • Development of Handling Data/Spellings/WAU/ICT Resources and Planning
<u>School Development Day 2</u> <u>Tuesday 23/02/21</u>	<u>Baker Day 2</u> <u>Friday 21/08/20</u>
<ul style="list-style-type: none"> • Development of School and Community Links (Parent/Teacher Consultations-Part 2) 	<ul style="list-style-type: none"> • Development of Effective Transitions in Carrick Primary School • Update of School Policies (Consultation Process)
<u>School Development Day 3</u> <u>Monday 12/04/21</u>	<u>Baker Day 3</u> <u>Friday 28/08/20</u>
<ul style="list-style-type: none"> • Wellbeing/Healthy Me Training (whole staff) • Refinement of the school's Positive Behaviour Policy 	<ul style="list-style-type: none"> • Development of Resources and Planning to support Spelling, Handling Data and WAU/ICT Projects • Covid 19 – Refinement of Plans
<u>School Development Day 4</u> <u>Tuesday 04/05/21</u>	<u>Baker Day 4</u> <u>Monday 30/11/20</u>
<ul style="list-style-type: none"> • Analysis of School and Class Data • Planning for Progression and Continuity in Handling Data, Spellings and WAU/ICT 	<ul style="list-style-type: none"> • Development of Special Educational Needs Policy and Procedures • SEND Update • Covid 19 – Refinement of Plans
<u>School Development Day 5</u> <u>Tuesday 01/06/21</u>	<u>Baker Day 5</u> <u>Tuesday 05/01/20</u>
<ul style="list-style-type: none"> • Development of the Annual Reporting Process 	<ul style="list-style-type: none"> • Preparation for Remote Learning • Consultation re Remote Learning Policy, Protocols and Guidelines

CARRICK COUNCIL

During 2020-2021 Carrick Council played a very active role in the life of the school. The Councillors who represented all the classes in the school, worked hard to improve the

school, its facilities and resources. They developed several “green” projects, including the Healthy Eating Project, Anti-Litter Project, Recycling Project and our Biodiversity Project.

RIGHTS RESPECTING SCHOOL PROJECT

During 2020-2021 the school made further developments to the Rights Respecting Schools Project. This involved all pupils, staff, Governors and the community. Carrick Council formed part of the steering group who coordinated the school’s Rights Respecting Project to ensure that the school maintained the Bronze Rights Respecting Award.

POLICIES

Schools are obliged to have policies in place covering a wide range of areas relating to the functioning of the school. These policies are available for inspection in the school and on the school’s website. School policies are reviewed regularly and subject/area co-ordinators monitor the development of schemes of work, half termly plans and evaluations.

HEALTH AND SAFETY

Under the Health and Safety at Work Act the Board of Governors and Principal accept that they have a responsibility to take all reasonable and practicable steps to ensure the health, safety and security of pupils, staff and others using the school premises or participating in school activities. The Principal and a member of the Board of Governors, carry out a detailed Health and Safety Risk Assessment in Term 3 each year.

The aim of the school is to provide a safe and healthy working and learning environment for staff, pupils and visitors. The school will take all reasonable steps to identify and reduce hazards to a minimum through the Board of Governors, the Principal, the staff and external agents/agencies.

The Principal and Board of Governors have liaised with the Education Authority’s Road Safety Officers, in relation to road safety.

SPECIAL EDUCATIONAL NEEDS

Special Educational Needs provision within Carrick is based upon the Code of Practice for the Identification and Assessment of Special Needs and is in accordance with the Education (NI) Order and Article 18 of the SENDO 2005 Order.

SEN Register: 2020-2021

Stage on Register	Number of Pupils	%
Stage 1	1	2%
Stage 2	26	47%
Stage 3	18	31%
Stage 4	0	0%
Stage 5 (Statemented Pupils)	12	20%
Total	57	100%

Carrick Primary School makes effective and efficient use of all support services. Close liaison is maintained with parents, the Educational Psychologist, Therapists, Speech and Language Intervention Services, Pupil Personal Development Services and other Support Services, to ensure that children with Special Educational Needs can achieve their full potential. In accordance with the Code of Practice, a Special Educational Needs Register is

maintained. Extra support sessions were provided in 2020-2021 for children with Special Educational Needs in Maths, English, Occupational Therapy, Speech and Language and Auditory Processing.

CHARITABLE DONATIONS IN 2020-2021

Trocaire £484.00

PASTORAL CARE

The Children's Order (NI) 1995 and subsequent directives state that, "The welfare of the child must be the paramount consideration". This principle underpins our Child Protection and Care and Welfare Policies and therefore we must always act in the best welfare interests of the child. In the School Development Plan, "Pastoral Care: Policy into Practice" continued to be a key focus during 2020-2021. Mrs Kelly, Co-ordinator for Pastoral Care, led a range of Pastoral Care initiatives at both staff and pupil level.

CHILD PROTECTION

Carrick Primary School is fully committed to the care and protection of all the children in its care. Our aim is to protect our pupils by ensuring that all those working in the school, teachers, non-teaching staff, coaches and volunteers, have clear guidance on the inter-agency management of situations where abuse or neglect of a child is suspected. In all their contact with pupils, the staff in Carrick Primary School will follow the guidelines and procedures described in the DENI publication, 'Pastoral Care in Schools – Child Protection' (2017).

The Designated Teacher for Child Protection is Mrs Kelly. In her absence Mrs McPolin and Mr Keenan assume responsibility as Deputy Designated Teachers. The Designated Governors for Child Protection are Mrs P Sheehan and Mrs A Cassidy. The children are reminded regularly, at assemblies and in class, to consult with the Principal, Designated Teacher or any other member of staff, if they have a concern about their own welfare/safety or the welfare/safety of another student.

EXTRA – CURRICULAR ACTIVITIES:

In Carrick Primary School we are aware of the significant contribution that extra – curricular activities and sport make to the life of the school and to the holistic development of our pupils. In 2020-2021 the staff of Carrick Primary School delivered a range of extra-curricular activities and actively encouraged pupil participation.

After –School Clubs provided in 2020-2021 included:

Cycling Proficiency Boys' Football Girls' Football Hurling/Camogie

RELIGIOUS EDUCATION

The Religious Education series "Grow in Love" forms the basis of the school's Religious Programme. Its central aim is to foster faith and develop the children's relationship with God. The title reflects one of the main aims of Religious Education, namely to enable people to become fully alive to the presence of God in themselves, in others, in the Church and in the world around them. Jesus constantly tried to raise people's awareness of the connectedness of life. Through a variety of images and themes, the children are helped to realise that all things are linked by and to our creator. The Grow in Love series seeks to be a source of spiritual nourishment to staff as well as pupils. It places particular emphasis on prayer, especially quiet meditative prayer. As a worshipping school community, we celebrate special events and days in the Liturgical Year, as well as religious feasts. Where possible, we pray and sing together each Monday and Wednesday at the Assemblies. Fundamentally, staff and children seek to live out the Catholic Faith as a school community, by working together and caring for one another, in a way which is respectful of

each other's needs. In 2020-2021 the children were also involved in a number of projects to further strengthen the school, home and Church links.

UNIFORM

The appearance of our pupils is an important aspect of the school's image and pupils are actively encouraged by all staff to adhere to all aspects of our school uniform. Pupils change into their PE uniform for PE lessons.

SCHOOL DEVELOPMENT PLAN

The School Development Plan maps the key issues to be addressed by the school over a three-year period. The School Development Plan is reviewed annually and copies are available from the secretary's office and from the school's website (www.carrickprimaryschool.com). Parents are provided on an annual basis with a summary of the priorities within the School Development Plan.

STRATEGIES FOR LEARNING, TEACHING AND ASSESSMENT

Each subject area is planned and delivered in accordance with the statutory requirements of the Northern Ireland Curriculum. The Northern Ireland Literacy Framework forms the basis of our Literacy Programme while our Mathematics Programme mirrors the Northern Ireland Numeracy Strategy. Priorities on the School Development Plan inform the work of the coordinators. Coordinators prepare 1 Year and 3 Year Action Plans which map out the priorities and areas of work to be developed. These 1 Year and 3 Year plans are monitored, evaluated and reviewed. Teachers plan and evaluate their work on a half termly basis and also on a short term basis. Coordinators and the Principal monitor teachers' planning and evaluations and provide feedback where necessary.

ASSESSMENT AND REPORTING

The assessment of each pupil's progress is an essential aspect of any good teaching and learning programme and the monitoring and evaluation process is a key responsibility for teachers, for coordinators, for the school's Leadership Team and for the Governors. In Carrick, we assess and report to parents using a wide range of approaches. In the Autumn Term, parents are invited to meet with their child's teacher on a one-to-one basis to discuss each child's progress. These meetings are informed: by PiE, PiM and Vernon standardised test results; by NRIT results; by half-termly test results; by homeworks; by information from the parents and from the child's previous teacher(s); and by observations of the child in class. Annual Reports are sent home at the end of each academic year. Parents are invited to comment upon one copy of the report and return it to the school.

A variety of summative and formative assessment methods are employed from Primary 1-7. More details of these are provided in the school's Assessment Policy. Formal assessment procedures include: End of Key Stage 1 Assessments (Primary Four) and End of Key Stage 2 Assessments (Primary Seven); NRIT Tests; Vernon Tests, PiE and PiM Tests; and Half-Termly Tests (P1-P7). These results provide information for teachers and for parents about the children's academic progress. The Assessment Coordinator provides relevant assessment information to the Leadership Team, to the Data Team and to the Governors who analyse the data.

This information is gathered on a regular basis and involves:

- Analysis and interpretation of PiE, PiM, Vernon and NRIT Test Results;
- Tracking of children's progress from year to year in Literacy and Numeracy using NRIT, Vernon, PiE and PiM Standardised Test Results;
- Testing the children in English, Maths and Science on a half-termly basis (P1-7);
- Target setting in each class in Literacy and Numeracy using a range of data, including PiE, PiM, Vernon, NRIT and End of Key Stage Results;
- Regular monitoring and sampling of children's work across the curriculum; and

- Advice and guidance to staff on marking for improvement and the use of summative and formative assessment.

EXTERNAL RELATIONS AND STAFF

The school maintains close links with St Mark's High School, Our Lady's Grammar School, Sacred Heart Grammar School, St Colman's College, St Louis Grammar School and the Abbey Grammar School to ensure the smooth, easy transfer of our pupils from Carrick to post primary education. Teachers from these schools visit or contact Carrick annually to talk to staff and/or to our P7 pupils. Pupils from these schools spend some time in Carrick on work experience and six students completed teaching practice in Carrick in 2020-2021. Close links with other primary schools are maintained to ensure that there is a sharing of good practice, training and expertise across many areas of the curriculum. We also had visits from many external agents e.g. Recycling Officers, Environmental Officers, Food and Fitness Officers and Road Safety Officers.

FRIENDS OF CARRICK

During 2020-2021 the Friends of Carrick continued to help to organise fundraising events, to raise funds to enable the school to purchase a range of PE/sports resources, ICT resources, games and literacy resources. A sincere word of gratitude and thanks must go to our parents and to our fund raising committee members for their tireless efforts to raise extra money for the school throughout the year.

CONCLUSION

Parents must be commended for their excellent support for and loyalty to the school and to staff members. The Board of Governors of Carrick Primary School would also like to take this opportunity to express their thanks and appreciation to the Principal and staff of the school (teaching and non teaching), for both their high level of commitment and for the high standards achieved during the 2020-2021 academic year.

Carrick Primary School
Financial Information

The money made available to the Board of Governors by the Education Authority for 2020-2021:

School's Budget Allocation	£1135289
Carry over from 2019-2020	-£135559
Net Expenditure 2020-2021	£1202374

Balance carried forward to April 2021 - £202644

School Fund Account

September 2020- September 2021

Income	£
Balance at 1st September 2020	15458.67
School Fees	3108
Friends of Carrick	5000
Photographs	250
Miscellaneous	
Fundraising Initiatives	7200
Donations	
Total Income	
Expenses	
Photographs	780
Awards/Sports Day	1450
Staff Development	450
Classroom Resources	5875
Bank Charges	130
Miscellaneous	
School Trips	
Library Resources	475
Reading Books	2555.13
Office Supplies	445
Administration Expenses	1395
Total Expenditure	
Balance at 1st September 2021	17461.54

